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**From:** John Ferguson <jferguson@anchorqea.com>  
**Sent:** Monday, June 19, 2017 9:16 AM  
**To:** Garwin Yip - NOAA Federal  
**Cc:** Briana Seapy; Michelle Havey; Rieker, Jeffrey; Michael Harty  
**Subject:** Re: RPA Meeting Prep

Garwin. Yes there was a hiccup with our bringing K&W on board. Can't do that given the bio quals required. That was why Jeff McLain reached them through a small purchase. I have not worked at all on the facilitation support for the meeting this week, just on getting Michelle added to our OAI contract. I could call Mike Harty if you want me to, to see if he is available. But Jeff or Jeff would have to set up the contract.

Sent from my iPhone

On Jun 19, 2017, at 8:59 AM, Garwin Yip - NOAA Federal <[garwin.yip@noaa.gov](mailto:garwin.yip@noaa.gov)> wrote:

Unfortunately, I am booked up all day Wednesday for a mandatory workshop. I'm available 1-2 p.m. tomorrow, can make myself available 12-1 p.m., or can step out of meetings in the morning or afternoon, whichever time works for everyone else. I'm also available Thursday morning, but that might be a bit too late/close to the workshop.

Looping John Ferguson here regarding getting Kearns and West on board. John, from what I remember, you were going to include Kearns and West into the OAI contract. Any hiccups?

Also looping in Michelle Havey to confirm that she will be our notetaker for Thursday afternoon's workshop #3. Michelle, upon your confirmation, I will invite you to a Reclamation/NMFS coordination meeting this afternoon, just like we did last time.

-Garwin-

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*Garwin Yip*  
Water Operations and Delta Consultations Branch Chief  
NOAA Fisheries West Coast Region  
U.S. Department of Commerce  
California Central Valley Office  
650 Capitol Mall, Suite 5-100  
Sacramento, CA 95814  
Office: 916-930-3611  
Cell: 916-716-6558  
FAX: 916-930-3629  
[www.westcoast.fisheries.noaa.gov](http://www.westcoast.fisheries.noaa.gov)



On Mon, Jun 19, 2017 at 8:30 AM, Briana Seapy <[bseapy@kearnswest.com](mailto:bseapy@kearnswest.com)> wrote:

Thanks for getting back to us, Jeff!

I've added Garwin to the email thread.

Wednesday afternoon between 1:30 and 4:00 looks good on Mike's calendar for a pre-meeting call.

Garwin, can you let us know if you are free during this time block and also let us know what contracting mechanism you'll be using to have Mike at the Thursday meeting – we're happy to provide any information as needed!

Thanks,

Bri

**Briana Seapy**

Senior Associate | **Kearns & West, Inc.**

409 Third Street, Davis | [www.kearnswest.com](http://www.kearnswest.com)

☎ D: [530-298-7110](tel:530-298-7110) | ☎ M: [978-727-3885](tel:978-727-3885)

[bseapy@kearnswest.com](mailto:bseapy@kearnswest.com)

**From:** Rieker, Jeffrey [mailto:[jrieker@usbr.gov](mailto:jrieker@usbr.gov)]

**Sent:** Monday, June 19, 2017 7:14 AM

**To:** Briana Seapy <[bseapy@kearnswest.com](mailto:bseapy@kearnswest.com)>

**Cc:** Michael Harty <[jmharty@kearnswest.com](mailto:jmharty@kearnswest.com)>

**Subject:** Re: RPA Meeting Prep

Briana,

Thanks for contacting us to get things sorted out for our meeting this week. I'm looping in Garwin who I believe has the best info on the contracting mechanisms for the meeting.

We would like to schedule a pre-meeting with Mike to go over the meeting plan and logistics. Would he be available Tuesday before 10 am or Wednesday afternoon (perhaps between 1:30 and 4)? Garwin - are you available either of those times?

Thanks,  
Jeff

Jeffrey Rieker

Deputy Operations Manager

Bureau of Reclamation; Central Valley Operations Office

Office: [916-979-2197](tel:916-979-2197); Mobile: [916-214-7555](tel:916-214-7555)

[jrieker@usbr.gov](mailto:jrieker@usbr.gov)

On Wed, Jun 14, 2017 at 1:04 PM, Briana Seapy <[bseapy@kearnswest.com](mailto:bseapy@kearnswest.com)> wrote:

Hi Jeff –

Mike has the afternoon of Thursday, June 22 held to facilitate a Shasta RPA meeting, and I'm reaching out with a few questions to confirm that we're set for that meeting (Mike is on vacation this week).

1. Do you need anything from us to get contracting in place for this meeting? My understanding is that last time Eric facilitated on a purchase order (< \$2,500).
2. Is there any need for a status update or check-in call ahead of the meeting to confirm objectives/approach?

Thanks for your insights!

Bri

**Briana Seapy**

Senior Associate | **Kearns & West, Inc.**

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☎ D: [530-298-7110](tel:530-298-7110) | ☎ M: [978-727-3885](tel:978-727-3885)

[bseapy@kearnswest.com](mailto:bseapy@kearnswest.com)