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**From:** Cathy Marcinkevage - NOAA Federal <cathy.marcinkevage@noaa.gov>  
**Sent:** Friday, March 15, 2019 10:43 AM  
**To:** Howard Brown  
**Subject:** ROC QA/QC Memo

Hey HB--

Two things regarding the QA/QC Memo:

- 1) Can you move the Word version of the final to here (and name it "FINAL")?  
ROCON\ClearanceAndReview
- 2) I believe that it should go to Barry so that it is on the record, and I think it is fine to come from you. The signed PDF is in the same directory.

All for this minute --  
Cathy